

AGENDA

Meeting: Stonehenge Area Board
Place: Durrington Village Hall, High St, Durrington, Salisbury SP4 8AD
Date: Thursday 8 June 2023
Time: 6.30 pm

Including the Parishes of: Amesbury, Berwick St James, Bulford, Durnford, Durrington, Enford, Figheldean, Fittleton cum Haxton, Great Wishford, Milston, Netheravon, Orcheston, Shrewton, South Newton, Stapleford, Tilshead, Wilsford cum Lake, Winterbourne Stoke, Woodford.

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Tara Hunt, direct line 01225 718352 or email tara.hunt@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Graham Wright, Durrington (Chairman)
Cllr Robert Yuill, Amesbury South (Vice-Chairman)
Cllr Ian Blair-Pilling, Avon Valley
Cllr Kevin Daley, Till Valley
Cllr Dr Monica Devendran, Amesbury West
Cllr Mark Verbinnen, Amesbury East and Bulford

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Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

	Items to be considered	Time
1	<p>Election of Chairman 2023/24 (<i>Pages 1 - 2</i>)</p> <p>To elect a Chairman for the forthcoming year.</p> <p>The process to be followed can be seen in the attached document.</p>	6.30pm
2	<p>Election of Vice-Chairman for 2023/34</p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
3	<p>Welcome and Introductions</p> <p>To welcome those present to the meeting.</p>	6.35pm
4	<p>Apologies for Absence</p> <p>To receive any apologies for the meeting.</p>	
5	<p>Minutes (<i>Pages 3 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 30 March 2023.</p>	
6	<p>Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
7	<p>Chairman's Announcements (<i>Pages 13 - 34</i>)</p> <p>To receive the following announcements and information items through the Chairman:</p> <ul style="list-style-type: none"> • Healthwatch Wiltshire • BSW Together (Integrated Care System) • Community First • Cost of Living update • Highways – future event being planned 	6.40pm
8	<p>Open Floor, including Parish and Partner Updates</p> <p>Open floor session with updates from partners, parishes and free flow discussion.</p>	6.45pm
9	<p>Emergency Contact Hubs</p> <p>To receive a presentation from Wiltshire Council officers, Camella Town and Chris Manuel on Emergency Contact Hubs and their purpose.</p>	7.00pm

- 10 **Stonehenge Area Board Priorities** 7.15pm
- To receive a presentation from the Strategic Engagement and Partnerships Manager (SEPM) looking back at what has been achieved.
 - To set the Area Board priorities and lead councillors for those priorities for the forthcoming year.

Report to follow.

- 11 **Appointments to Outside Bodies and Working Groups** *(Pages 35 - 44)* 7.30pm
- To consider the Area Board representatives to Outside Bodies and Membership of Working Groups as detailed in the attached report.

- 12 **Positive Activities for Young People** 7.35pm
- To receive an update on youth activities and consider any applications for youth grants.

Remaining Budgets:

Young People
£22,414

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG964	Buzz Action Foundation CIO - Amesbury Youth Cafe and Tuesday Night Youth Club	£5,000
ABG1108	Splash Community First - Splash in the Stonehenge Area	£5,000

Full grant report can be seen under agenda item 15.

- 13 **Health & Wellbeing Group** 7.45pm
- To receive an update on the Health and Wellbeing group and consider any applications for Older and Vulnerable Adults grants.

Remaining Budgets:

Older & Vulnerable
£7,700

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1142	Shrewton Paths Project - Shrewton Footpath Guide	£1,000

Full grant report can be seen under agenda item 15.

14 **Update from the Local Highways and Footpaths Improvement Group (LHFIG) (Pages 45 - 78)** **7.55pm**

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 19 April 2023, as set out in the attached report.

Recommendations:

- 1-21-18 Stoford bottom signing and lining improvements, **£750**
- 1-22-16 Figheldean 20mph speed limit assessment, **£2175**
- 1-22-17 Great Wishford 20mph roundels, **£2363**
- 1-22-27 Shrewton B3083 signing and lining improvements, **£900**
- 1-22-28 Shrewton Rollestone Crossroads weight limit signing amendments, **£1088**

Further information on the LHFIG process can be found [here](#).

15 **Community Area Grants (Pages 79 - 82)** **8.00pm**

To consider any applications for Community Area Grant funding.

Remaining Budget:

Community Area Grants
£24,831.00

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1074	Amesbury methodist church – community hall re-furb and roof repair	£1,250.00

Further information on the Area Board Grant system can be found [here](#).

Close and Future Dates

Future Meeting Dates (6.30pm – 8.00pm):

- Thursday 14 September 2023 - Phoenix Hall, High St, Netheravon, Salisbury SP4 9PJ
- Wednesday 13 December 2023 - Figheldean Village Hall, Pollen Ln, Figheldean, Salisbury SP4 8JR
- Thursday 29 February 2024 - Antrobus House, 39 Salisbury Rd, Amesbury, Salisbury SP4 7HH

For information on applying for a grant or grant application deadlines for these meetings, contact the Area Board Delivery Officer, karlene.jammeh@wiltshire.gov.uk

Extract from Part 3 of the Constitution: Appointment of Chairman and Vice-Chairman of Area Boards

4.8 The Chairman and Vice-Chairman of an Area Board will be appointed at the first meeting of an Area Board, which takes place after the annual meeting of the Council, by the unitary Members on each Area Board. Except in an election year, where after the first meeting of Full Council a special meeting of each Area Board will take place to appoint a Chairman and a Vice-Chairman.

Election of Chairs Procedure

4.9 The Democratic Services representative will call for nominations for the position of Chairman of the Area Board and preside over the election. A Member's nomination must be seconded to be valid. A Member shall not be nominated in their absence without their written consent.

4.10 In the event of only one valid nomination being received the person presiding will declare the nominated Member elected.

4.11 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those Members in favour of each Member and declare the candidate receiving the majority of votes of the Members present and voting, to be the winner.

4.12 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots, or an equivalent method to break the tie, to determine the winner of the election and then declare the result.

4.13 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots or use an equivalent method to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.14 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.15 With the exception of an election year, the Chairman and Vice-Chairman of an Area Board shall remain in post until their successors are appointed.

MINUTES

Meeting: Stonehenge Area Board
Place: Antrobus House, 39 Salisbury Rd, Amesbury, Salisbury SP4 7HH
Date: 30 March 2023
Start Time: 6.30 pm
Finish Time: 7.35 pm

Please direct any enquiries on these minutes to:

Tara Hunt, (Tel): 01225 718352 or (e-mail) tara.hunt@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Graham Wright (Chairman), Cllr Robert Yuill (Vice-Chairman), Cllr Ian Blair-Pilling, Cllr Dr Monica Devendran and Cllr Mark Verbinnen

Wiltshire Council Officers

Dominic Argar (Assistant Multimedia Technician)
Tara Hunt (Senior Democratic Services Officer)
Graeme Morrison (Strategic Engagement and Partnerships Manager)
David Redfern (Director – Leisure, Culture and Communities)

Partners

Wiltshire Police

Total in attendance: 30

<u>Minute No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Stonehenge Area Board and announced that the meeting was primarily a business meeting but there would still be the opportunity to cover any questions and topics attendees had.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Kevin Daley.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 15 December 2022 were presented for consideration and it was,</p> <p>Resolved:</p> <p>To approve and sign the minutes as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>The Chairman declared an 'Other Registerable Interest' in agenda item 9, specifically the Youth grant application for Durrington Youth Services, as he was a member of Durrington Town Council who the application was from. The Chairman confirmed that he would not take part in the final debate or vote on the application and that he would leave the room while it was considered.</p> <p>Councillors Monica Devendran, Mark Verbinnen and Rob Yuill all declared a 'Non Registerable Interest' in agenda item 12, specifically the grant application from the Amesbury Men's Shed, as this was match funded by Amesbury Town Council of which they were all members. This interest did not preclude involvement by the Members so they would still be able to take part in the debate and vote on the item.</p> <p>Councillor Mark Verbinnen also declared an 'Other Registerable Interest' in the grant application from the Stonehenge Chamber of Trade under item 12, as he was Chairman of the Stonehenge Chamber of Trade. Councillor Verbinnen confirmed that he would not take part in the final debate or vote on the application and that he would leave the room while it was considered.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman referred the meeting to the announcements included with the agenda pack and gave a brief summary of each one.</p>

6	<p><u>Open Floor, including Parish and Partner Updates</u></p> <p>The Chairman invited partners, parishes and attendees to give updates or ask questions.</p> <ul style="list-style-type: none"> • Wiltshire Police Inspector Ricky Lee gave an update to the meeting and directed attendees to the written reports within the agenda. He highlighted that the Neighbourhood Policing Team was understaffed, as there were only 4 PSCO's at the moment, when there should be 8. <p>Wiltshire Police were in an engaged phase following inspection by the HMRC and they were working hard to raise standards. A new chief constable, Catherine Roper, was in place. She had, had an illustrious career, with vast experience and wanted to work hard to resolve local issues.</p> <p>A discussion took place regarding the areas covered by the Amesbury Police Teams.</p> <p>Fittleton cum Haxton Parish Council requested that they receive written updates for their parish meetings, which the inspector confirmed he could arrange.</p> <p>The Chairman highlighted a recent online meeting with the police where local priorities were discussed, which was very useful.</p> <ul style="list-style-type: none"> • Dorset and Wiltshire Fire and Rescue Service (DWFRS) The DWFRS representative had sent apologies, therefore the Chairman directed attendees to the written update in the agenda. • Shrewton Parish Council Shrewton Parish Council thanked the Area Board for grant funding from the Paths4All scheme, which had enabled them to install eleven information signs at locations of interest. <p>There were no questions from attendees.</p>
7	<p><u>Emergency Contact Hubs / Helping Resilience in the Community</u></p> <p>The Chairman introduced the item, highlighting the written report in the agenda. He felt that this simple idea was a good one. The Wiltshire Council proposal was that in a serious emergency, for example a widescale power outage or loss of communications, Emergency Contact Hubs would be the place where people could go to get information and help. Emergency Services would also link into the hubs, so that information could be passed back and forth. Emergency Contact Hubs would be run by the community for the community.</p>

	<p>Police Inspector Ricky Lee stated that he had recently taken part in an exercise called Mighty Oak, which had been managed by COBRA and involved role playing the total loss of power to the UK and how emergency services, local and central government and partners would deal with that. This had been a very interesting exercise and there were business continuity plans in place to manage a situation like that so that they could deliver an effective response.</p> <p>The Chairman explained that the Wiltshire Council officers promoting the proposals had been unable to attend the area board meeting, but they could attend the next meeting to give a full presentation. Alternatively, the area might hold an engagement event around the idea so that it could be discussed thoroughly.</p> <p>Shrewton Parish Council highlighted a situation that had occurred in Shrewton, following a serious storm when 3 out of the 4 mobile phone networks available there went down. Also, BT Openreach had made some changes which meant that during a power outage land line phones do not work. They felt that the subject warranted an engagement event. Inspector Lee highlighted our reliance on power and stated that he would be happy to attend and take part in any event.</p>
8	<p><u>Area Board Priorities Updates</u></p> <p>The area board priorities of Health and Wellbeing and Young People were covered by other agenda items.</p> <p>The area board priorities would be considered and confirmed at the next meeting.</p>
9	<p><u>Positive activities for young people</u></p> <p>Councillor Mark Verbinnen as lead area board councillor for youth, gave an update to the meeting. He had attended both Durrington School and Avon Valley College as part of his role. Avon Valley College were going to get a visit from the Red Devils which the young people were excited about.</p> <p>There had been a Local Youth Network (LYN) meeting recently which was fairly well attended. Youth priorities were discussed and an idea that young people were really keen on was to see a return of the Beat the Streets scheme. The Councillor would look to see if it was possible to run this or a similar scheme in future in a cost-effective way.</p> <p>Councillor Verbinnen introduced the youth grant applications which had been discussed at the LYN meeting. Graeme Morrison, Strategic Engagement and Partnerships Manager (SEPM), highlighted the funding left available for youth grants, as there was not quite enough left to fund both applications in full. If Area Board Members were minded to approve the applications, the recommendation of the LYN was to reduce the amount awarded to each organisation by £76.41.</p>

	<p>1. Durrington Youth Services, £5,000 towards Durrington Youth Services.</p> <p>Councillor Wright, speaking as a Durrington Town Councillor, gave details on the scheme.</p> <p>After discussion, Councillor Mark Verbinnen, seconded by Councillor Rob Yuill, proposed to award £4,923.59 of the £5,000 requested to Durrington Youth Services. It was,</p> <p>Resolved</p> <p>To grant Durrington Youth Services, £4,923.59 towards providing youth services.</p> <p>Reason: The grant application met the grant criteria for 2022/23. The lower amount than that requested was due to a shortfall in funds available.</p> <p>2. The Wiltshire Outdoor Learning Team CIC, £1,600 towards Amesbury Lords Walk youth activity days.</p> <p>A representative of the organisation spoke in support of the application and gave details on the scheme.</p> <p>After discussion, Councillor Mark Verbinnen, seconded by Councillor Rob Yuill, proposed to award £1,523.59 of the £1,600 requested to the Wiltshire Outdoor Learning Team CIC. It was,</p> <p>Resolved</p> <p>To grant the Wiltshire Outdoor Learning Team CIC, £1,523.59 towards Amesbury Lords Walk youth activity days.</p> <p>Reason: The grant application met the grant criteria for 2022/23. The lower amount than that requested was due to a shortfall in funds available.</p>
10	<p><u>Health & Wellbeing Group</u></p> <p>Councillor Monica Devendran, Chair of the Health and Wellbeing Group gave an update to the meeting, highlighting recent and upcoming Health and Wellbeing events.</p> <p>A successful and enjoyable Christmas concert had been held in conjunction with Celebrating Age Wiltshire, which about 110 people had attended. Councillor Devendran thanked everyone involved in supporting the event.</p>

There would be a coffee afternoon taking place on 25 April at 3pm at Stonehenge School and anyone interested in attending could email Councillor Devendran (monica.devendran@wiltshire.gov.uk).

There would also be a Coronation Celebration Concert taking place on May 10, at 2.30pm at Antrobus House. There were limited seats available so anyone wishing to attend was advised to email Councillor Devendran or book a place at <https://coronationcelebrationconcert.eventbrite.co.uk/> as soon as possible.

The importance of these events in promoting health and wellbeing and reducing isolation and loneliness was highlighted.

There would also be an event taking place on 28 April at 6pm at Christ the King School where residents could meet the Police and Crime Commissioner. Anyone interested could contact Councillor Devendran for more details.

Councillor Devendran introduced the grant applications for Older People and Vulnerable Adults funding.

1. The Lady Antrobus Trust, £990 towards The Hauntings at Antrobus House.

A representative of the organisation spoke in support of the application.

After discussion, Councillor Devendran, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant the Lady Antrobus Trust, £990 towards The Hauntings at Antrobus House.

Reason:

The application met the grant criteria for 2022/23.

2. Durrington and District Day Centre for the elderly, £1,000 towards Durrington Day Centre Friday Club.

A representative of the organisation spoke in support of the application.

Councillor Wright, seconded by Councillor Devendran proposed that the grant be awarded in full. It was,

Resolved:

To grant the Durrington and District Day Centre for the elderly, £1,000 towards Durrington Day Centre Friday Club.

	<p>Reason: The application met the grant criteria for 2022/23.</p> <p>3. Durrington Short Mat Bowls Club, £300 towards enhancement of equipment.</p> <p>It was noted that this application was listed in the agenda as a Community Area Grant application, however, the application met the criteria for Older People and Vulnerable Adults funding, so would instead be considered as an application to that funding.</p> <p>A representative of the organisation spoke in support of the application.</p> <p>After discussion, Councillor Devendran, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,</p> <p>Resolved:</p> <p>To grant Durrington Short Mat Bowls Club, £300 towards enhancement of equipment.</p> <p>Reason: The application met the grant criteria for 2022/23.</p>
11	<p><u>Update from the Local Highways and Footpaths Improvement Group (LHFIG)</u></p> <p>The Chairman referred the meeting to the LHFIG minutes within the agenda. There were no funding recommendations to approve on this occasion. The substantive bid for Shrewton had failed which was very disappointing. The Chairman highlighted that a rapid scrutiny exercise was to be undertaken on the LHFIG's. It was,</p> <p>Resolved:</p> <p>To note the discussions from the Stonehenge LHFIG meeting held on 1 February 2023.</p>
12	<p><u>Community Area Grants</u></p> <p>Councillor Rob Yuill introduced the Community Area Grant applications.</p> <p>1. Amesbury Men's Shed, £3,000 towards the Amesbury Men's Shed (Area Board Initiative)</p> <p>The mayor of Amesbury Town Council spoke in support of the application, although he highlighted that the grant application was not from Amesbury Town Council</p>

During discussion, Members stated that a committee for the Men's Shed should be set up and documents relating to proposal should be sent through to the SEPM prior to any funds awarded being released.

Following discussion, Councillor Yuill, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant Amesbury Men's Shed, £3,000 towards the Amesbury Men's Shed.

Reason:

The application met the grants criteria for 2022/23.

2. Stonehenge inn Support Group, £1,500 towards AED for Durrington North West.

Following discussion, Councillor Yuill, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant the Stonehenge inn Support Group, £1,500 towards AED for Durrington North West.

Reason:

The application met the grants criteria for 2022/23.

3. Netheravon Community Speed Watch, £3,500 towards 2 Speed Indicator Devices.

During discussion, Members stated that documents relating to proposal should be sent through to the SEPM prior to any funds awarded being released.

Following discussion, Councillor Yuill, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant Netheravon Community Speed Watch, £3,500 towards 2 Speed Indicator Devices.

Reason:

The application met the grants criteria for 2022/23

4. Jubilee Committee, £1,500 towards a generator for community use.

A representative of the organisation spoke in support of their application, it was highlighted that the generator would be available for community use.

Following discussion, Councillor Yuill, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant the Jubilee Committee, £1,500 towards a generator for community use.

Reason:

The application met the grants criteria for 2022/23

5. Durrington Short Mat Bowls Club, £300 towards enhancement of equipment.

This grant was considered as an older people and vulnerable adults grant under the Health and Wellbeing Group item.

6. Stonehenge Chamber of Trade, £1,000 towards Stonehenge Chamber Community Initiatives

A representative of the organisation spoke in support of the application.

Following discussion, Councillor Yuill, seconded by Councillor Wright, proposed that the grant be awarded in full. It was,

Resolved:

To grant the Stonehenge Chamber of Trade, £1,000 towards Stonehenge Chamber Community Initiatives.

Reason:

The application met the grants criteria for 2022/23

7. 1st Amesbury Scouts Group, £5,000 towards scout hut new WC's

A representative of the organisation spoke in support of the application,

Following discussion, Councillor Yuill, seconded by Councillor Verbinnen, proposed that the grant be awarded in full. It was,

Resolved:

	<p>To grant 1st Amesbury Scouts Group, £5,000 towards scout hut new WC's.</p> <p>Reason: The application met the grants criteria for 2022/23</p>
13	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
14	<p><u>Close</u></p> <p>It was noted that the next meeting of the Stonehenge Area Board would be held on 8 June 2023 at Durrington Town Hall. Which would be a good opportunity to see the new library there.</p> <p>The Chairman thanked everyone for attending.</p>

Autistic people asked for their views on mental health services

Healthwatch Wiltshire would like to find out what autistic people, and their families and carers, think about mental health services in the county.

Working in partnership with Wiltshire Service Users' Network (WSUN), which runs the National Lottery funded Wiltshire Autism Hub, we want to learn more about the experiences of autistic people, aged 14 and over, who have accessed mental health support in Wiltshire in the last three years, and what they think could be better.

We would also like to find out the experiences of carers and relatives in helping the autistic person they care for to get this support.

We have launched two surveys which can be completed online, by phone, or on paper.

[Survey for autistic people](#)

[Survey for carers/relatives of autistic people](#)

You can save and return to the online surveys at any time.

If you would like support to complete the survey, or would like a paper copy to be sent to you, please contact Healthwatch Wiltshire on 01225 434218 or info@healthwatchwiltshire.co.uk or WSUN on 01380 871800 or info@wsun.co.uk and we will arrange this for you.

Catharine Symington, Interim Manager of Healthwatch Wiltshire, said: "We want to hear from autistic people, and their friends, relatives and carers, about their personal experiences of mental health services.

"Everything you share with us will be used to tell those who run services what could be improved or developed in the future. All



feedback is confidential and anonymous."

Louise Rendle, CEO of Wiltshire Service Users' Network, said: "We would love to hear about how mental health services in Wiltshire are working for you, what's going well and where you think things could be better.

"If you need any support completing our survey, please get in touch so we can help."

The surveys will close on **Wednesday 14 June**.

Find out more

Visit our website to take a look at our previous work [hearing the experiences of people with autism spectrum conditions](#) when they attend health and care appointments.



Update for Wiltshire Area Boards

May 2023

Discharge Project

The project aims to support people (and those who care for them) being discharged from hospital with support to feel better informed and engaged in the discharge process. This will help to improve their experience of being discharged and supporting front line staff to have better conversations about discharge planning.

The project is progressing well and following an extensive engagement and development process, the information has been shared with a media production agency to develop videos and supporting resources. We are currently in the development stage and are working to identify a group of people with experience of hospital discharge who can provide feedback on the products being developed to ensure they will meet the needs of the people we are aiming to support in the best possible way.

There will be a full programme to launch, embed and share the information which will include raising awareness prior to admission.

Health Inequalities

A successful workshop held in March has supported the development of the WHIG work plan for the coming year. Priority actions and objectives have been aligned and key relationships for developing work across the system have been identified. The full work programme will be shared widely in July once it is completed and agreed.

Youth Action Wiltshire – Service Update

The Youth Action Wiltshire team has delivered some amazing work over the last 12 months, working with young carers, young people facing challenges in their lives, young victims of crime and young people who are Not In Employment, Education or Training (NEET) or at risk of becoming NEET. We have prepared a detailed summary of outcomes from each of our Youth Action Wiltshire services between 2022-2023.

This also includes an update on delivery at our Oxenwood Outdoor Education Centre and Linkenholt Countryside Adventure Centre. Community First currently owns and operates Oxenwood and manages Linkenholt in partnership with The Blagrove Trust. These centres are key delivery locations for many of our Youth Action Wiltshire adventure and respite activities.

Wiltshire Young Carers Service

2023 is a special year for our Wiltshire Young Carers Service, as it marks the 25th year of our support for young carers in Wiltshire. We have had an unexpected reduction in funding for 2023/2024 and plan to work with between 120-150 young carers over the next 12 months. We have consulted with young carers to produce a 2023 to 2024 delivery plan that includes the support measures young carers deem most effective and we will be offering this to the counties most vulnerable young carers, those most adversely affected by their caring roles.

We are currently reaching out to new and existing supporters, donors and funders who would like to be involved in supporting this work. We have also prepared an infographic summary of our work with young carers in 2022-2023 which can be viewed here:

<https://www.communityfirst.org.uk/wp-content/uploads/2023/05/Young-Carers-Support-Infographic.pdf> - a copy of the infographic is also included with this briefing.

To view the service update, including a summary of our service offer for young carers in 2023-2024, please visit our website: <https://www.communityfirst.org.uk/news/youth-action-wiltshire-service-update/>

Oliver's Fundraiser for Youth Action Wiltshire

A young carer from Aldbourne, Marlborough has smashed his original fundraising target of £50 to raise an amazing £350 for Youth Action Wiltshire. 11-year-old Oliver and his sister Katie are currently supported by our Wiltshire Young Carers Service.

In 2022, Oliver received a Young Carers Achievement Award and wanted to give something back to the service which supports him and his family. With the help of his Mum Hannah, Oliver set up a Just Giving fundraising page in April 2023, with the original aim of raising £50 in support of Youth Action Wiltshire. Just two weeks later, Oliver had already smashed his original fundraising target and raised an amazing £350 by mowing lawns and helping with gardening tasks in his local community.

Find out more about Oliver's amazing fundraising achievement on our website:

<https://www.communityfirst.org.uk/news/young-carer-oliver-smashes-fundraising-target-in-support-of-youth-action-wiltshire/>

Oliver's fundraising donation page can be found here: <https://www.justgiving.com/page/hannah-buckland-1681939260135>

Continues on next page.

Wiltshire Association of Local Councils (WALC) County Conference

The Wiltshire Association of Local Councils conference will take place on 9th June at West Lavington Village Hall (10am-4pm). Attendance at the conference is free to WALC member councils and £40.00 for non-members. The conference will focus on Planning, including the National Planning Policy Framework, CIL & s106 monies, commenting as a consultee on planning matters and preparing a Neighbourhood Plan. Speakers so far confirmed are Dr James Derounian and Dr Carlton Brand. Subject to timing, the conference may also include Public Rights of Way and climate change as it relates to Planning. For more information please visit: www.wiltshire-alc.org.uk

New Fitness and Friendship Club (Salisbury)

A new Fitness and Friendship Club for older people has opened in Salisbury. The new club is being delivered through the Get Out Get Active (GOGA) programme in partnership with Age UK Wiltshire and Wiltshire and Swindon Sport. Fitness and Friendship Clubs are social clubs for older people with an emphasis on keeping active. Club sessions include gentle exercise, games, quizzes and Tai Chi with plenty of time for a chat over refreshments.

The new Fitness and Friendship Club is open on alternate Thursdays (2.00pm-4.00pm) at Salisbury United Reformed Church, 30 Fisherton Street, Salisbury, SP2 7RG.

Club Dates:

- June 8th and 20th
- July 6th and 20th
- August 3rd, 17th and 31st
- September 14th and 28th
- October 12th and 26th
- November 9th and 23rd
- December 7th

The Fitness and Friendship Club costs £5 per session and new members are always welcome. Please contact Gaby (07752 799853) or email: fitnessandfriendship@ageukwiltshire.org.uk for more information.

Youth Clubs Affiliation

Community First offers support for local youth clubs and youth leaders. Whilst this support has previously been delivered through Youth Action Wiltshire, the service will now be led by our Community Development team. The team has a successful track-record in delivering youth engagement services and will be bringing this knowledge and experience into the development and support of youth clubs.

Clubs who would like to join our network and become UK Youth Affiliated can register using the clubs affiliation form on our website.

A copy of the form is also included with this briefing document.

<https://www.communityfirst.org.uk/wp-content/uploads/2023/05/Youth-Action-Wiltshire-Youth-Clubs-Affiliation-Form-2324.pdf>

Continues on next page.

Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For more information about Community Insurance, please visit: www.communityfirst.org.uk/insurance

Copies of our Community Insurance leaflet for local councils and village halls and community buildings are included with this briefing document.

For a free, no obligation quote:

Email: communityinsurance@communityfirst.org.uk or telephone 01380 732809.

Briefing prepared by:

Ellie Ewing, Marketing and Communications Manager (Community First)

15th May 2023



Community Insurance Local Councils

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, with support from our friendly and professional team. Our policies are underwritten by Zurich Municipal.

Why Choose Community Insurance?

Trusted Provider

Our insurance packages for local councils is underwritten by trusted provider Zurich Municipal. Community First has over 50 years' experience of working with town and parish councils through local and national networks, to ensure we are up to date with the latest guidance.

Expert Team

Our locally based, friendly and professional Community Insurance team are here to support you. If you have any questions or you need to make a claim, our team is here to help.

Flexible Cover

Flexible cover which meets your needs as a community organisation. Only pay for the cover you want, with no unnecessary extras.

Not for Profit

Community Insurance is a trading arm of registered charity Community First (288117). Income generated from Community Insurance is reinvested back into communities.

Save Money

We offer insurance packages at affordable prices for local councils and can provide a free, no obligation quotation based on your requirements.

Comprehensive Cover

We offer comprehensive cover, with additional options to meet your individual needs.



Cover Includes:

- ✓ Public liability
- ✓ Employers liability
- ✓ Legal expenses
- ✓ Fidelity guarantee
- ✓ Libel and slander
- ✓ Personal accident
- ✓ Money cover
- ✓ Contents (All risks cover)

We can tailor your policy so you pay only for the cover you need.

“

“Their insurance premiums have always been the cheapest. We have continued to receive excellent customer service from them over the years. We can highly recommend Community First for Parish Councils.”

”

Get a Quote

Find out if we could save you money on your insurance by requesting a free, no obligation quotation:

Call: 01380 732809

Email: communityinsurance@communityfirst.org.uk

www.communityfirst.org.uk/insurance



Zurich Insurance Company Ltd

A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ.

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Community Insurance Village Halls & Community Buildings

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for village halls, and community buildings, with support from our friendly and professional team. Our policies are underwritten by Zurich.

Why Choose Community Insurance?

Trusted Provider

Our insurance packages for village halls and community buildings is underwritten by trusted provider Zurich. Community First has over 50 years' experience of working with halls and buildings through local and national networks, to ensure we are up to date with the latest guidance.

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Not for Profit

Community Insurance is a trading arm of registered charity Community First (288117). Income generated from Community Insurance is reinvested back into communities, including advisory and support services for village halls and community buildings, community development and community transport initiatives.

Save Money

We offer insurance packages at affordable prices for village halls and community buildings. We can provide a free, no obligation quotation based on your requirements.

Comprehensive Cover

We offer comprehensive cover, with additional options to meet your individual needs.



Cover Includes:

- ✓ Buildings and contents cover
- ✓ Public liability
- ✓ Employers liability
- ✓ Personal accident
- ✓ Legal expenses
- ✓ Trustees indemnity
- ✓ Events cover
- ✓ Financial and administration liability

We can tailor your policy so you pay only for the cover you need.

“

“Every village hall has different needs, the team at Community First have insured our hall for a number of years and we are really happy with the service and level of cover. The policy has an array of benefits tailored to meet our needs and at a really competitive price.”

”

Get a Quote

Find out if we could save you money on your insurance by requesting a free, no obligation quotation:

Call: 01380 732809

Email: communityinsurance@communityfirst.org.uk

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Application for Affiliation to Youth Action Wiltshire & UK Youth

April 2023 - March 2024

Completed forms, should be returned to Youth Action Wiltshire, either via email to Katrina: kwatson@communityfirst.org.uk

Or via post to Youth Action Wiltshire, Unit C2 Beacon Business Centre, Hopton Park, Devizes, Wiltshire, SN10 2EY together with your £50 annual affiliation fee.

Name of Club:

Venue:

Age Group/s:

Your club's total membership:

To become an affiliated member, your club must confirm the following:

Our club has taken out appropriate levels of insurance. Please provide the name of your insurance provider and the amount of insurance taken below.

Name of Insurance Provider:

Amount of Cover:

Our club has the following policies and procedures in place: (please tick)

- Safeguarding
- Health and Safety
- Equality and Diversity
- Data Protection

Support to create these policies can be provided by Youth Action Wiltshire on request.

- Our club completes relevant checks (including enhanced DBS) for all volunteers and staff.
- We provide adequate training (including emergency first aid and Safeguarding) for all volunteers and staff

Please be assured that we take your privacy seriously and will only use your personal information for the purpose of you being able to receive and benefit from our support. All personal data will be held securely, meeting legal requirements.

Our Privacy Policy clearly explains:

- What information we collect from you and why
- What we do with your information and how we protect it
- How long we keep hold of information

You can view our full privacy policy online at: <http://www.communityfirst.org.uk/privacy-policy>

For any personal information requests, please contact our Data Protection Lead: dataprotection@communityfirst.org.uk

CONTINUES ON NEXT PAGE

Youth Action Wiltshire is the national award-winning 'Youth Arm' of Community First

Registered Charity No: 288117

VAT Registration No: 639 3860 06

Company Limited by Guarantee Reg. No: 1757334 England

Registered with the Financial Conduct Authority No: FRN 311971

COMMUNITY
FIRST





Application for Affiliation to Youth Action Wiltshire, & UK Youth

April 2023- March 2024

Please confirm who from your youth club, would like to receive our Youth Club Newsletters, Fundraising, Training and Activity Updates.

Main contact for your club:

Email Address:

Role at your youth club:

From time to time, we may wish send you information about our overall charitable work, activities and events via email. Please tick the box if you are happy to receive this.

Optional additional contacts from your club who would like to receive our Youth Club Newsletters, Fundraising, Training and Activity Updates.

Name:

Email Address:

Role at your youth club:

Name:

Email Address:

Role at your youth club:

Declaration

I confirm that the above information is correct to the best of my knowledge

Signed

Date

Youth Action Wiltshire is the national award-winning 'Youth Arm' of Community First.

Registered Charity No: 288117

VAT Registration No: 639 3860 06

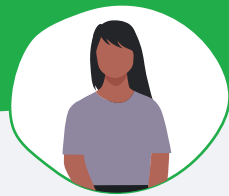
Company Limited by Guarantee Reg. No: 1757334 England

Registered with the Financial Conduct Authority No: FRN 311971

COMMUNITY FIRST



A young carer is a person under the age of 18 who looks after a family member or loved one with an illness, disability, mental health condition or addiction. They may also help to care for siblings or elderly relatives.



800,000

Estimated number of young carers in England aged 5-17 years

Up to 1 in 5

Young people in England are caring for a family member or loved one at home

How we help young carers in Wiltshire

Youth Action Wiltshire is the award winning 'youth arm' of registered charity Community First (288117). We work with hundreds of young carers every year in Wiltshire through our dedicated Wiltshire Young Carers Service.

Our offer includes:

- ★ Adventure and respite activities
- ★ Friendship and peer support
- ★ 1:1 and group support
- ★ An individual support plan
- ★ Counselling (talking therapy)
- ★ Information and advice
- ★ Mentoring and coaching
- ★ Skills development and awards

What do young carers do?



Practical tasks such as cooking, cleaning and shopping.



Physical or personal care e.g. help with bathing or dressing.



Emotional support for a family member or loved one.



Help with medical appointments and medication.



Impact on young carers

Caring for someone at home can impact the educational achievement, life chances and wellbeing of young carers.

27%

of young carers regularly miss time at school

23%

of young carers find it hard to make friends

1 in 3



Young carers have a mental health issue.



Said their caring role makes them feel stressed.



Our Service (2022-2023)

165 New referrals

569 Young carers supported



447 Young carers attended face-to-face respite activities

146 Young carers received mentoring or coaching

2,517 Respite places attended by young carers

167 Young carers co-produced a support plan

5.6 Average respite places attended by each young carer

187 Young carers received information and advice

Service Outcomes

Our support helped young carers to see improvements in:

93% Self-esteem

93% Self-confidence

96% Happiness

96% Mental health/wellbeing

93% Home life

93% Feelings of inclusion

76% School attendance



2023 is a special year for Wiltshire Young Carers Service as it marks the 25th anniversary of our work with young carers.

We are proud to support and champion young carers in Wiltshire, helping them to feel safer in their caring role and offering opportunities for young carers to achieve and thrive!



Page 32

Respite activities included:



Young carers statistics for England were sourced from The Children's Society and Action for Children.

How you can help:

£ **Donate**
Make a donation via our **JustGiving** page.



Friends of YAW
Become a **Friend** of Youth Action Wiltshire.



Fundraising Events
Attend a YAW fundraising **event** or host your **own event**.



www.communityfirst.org.uk/yaw

Wiltshire Young Carers Service and Youth Action Wiltshire are services from Community First | Unit C2 Beacon Business Centre, Hopton Park, Devizes, SN10 2EY | Registered Charity No: 288117

Area Board Briefing Note – Cost of Living Crisis

Service:	Executive Office
Date prepared:	24/4/23
Further enquiries to:	Will Oulton
Direct contact:	William.Oulton@Wiltshire.gov.uk

With inflation and energy costs still high, Wiltshire Council continues to provide support to people through the cost-of-living crisis. Wiltshire Council has a range of advice and support at www.wiltshire.gov.uk/cost-of-living.

Energy Support

The Government recently extended its energy price guarantee for an additional three months until the end of June 2023, which limits the amount suppliers can charge per unit of energy used. However, the £66/£67 monthly payments that most residents were receiving from their energy supplier since October 2022, as part of the Energy Bills Support Scheme (EBSS), recently came to an end. With this in mind, and in addition to the continuing high inflation, Wiltshire Council continues to provide a range of support to those most in need.

The council is continuing to allocate funding to those who were not eligible for payments through the EBSS. So far, the council has allocated £510,000 through the Government's EBSS Alternative Fund and a further £172,600 through its Alternative Fuel Payment Scheme for people who don't have a domestic electricity supplier. More information on this can be found at [Overview - Wiltshire Council](#).

Household Support Fund

The council has allocated all of its funding from the 2022/23 phase of the Government's Household Support Fund, but recently had confirmation that it had received more than £5.4m to allocate during 2023/24. The Household Support Fund is provided by the Department for Work and Pensions and is in place to support households that would otherwise struggle to buy food or pay essential utility bills or meet other essential living costs to help them during the current cost-of-living challenges. The council is in the process of finalising its plans for the fund and will have more information soon.

Support in Libraries

Although the temperatures have risen, Wiltshire Council's libraries continue to be there for people who need them, providing anyone with a warm and friendly welcome. The council continues to work with Warm and Safe Wiltshire and The Rural Communities Energy Support Network to assist residents seeking basic energy advice and make referrals to experienced energy advisors in all but its smallest libraries. In total, 1,462 warm packs were handed out at libraries, which contained a thermal mug, a fleece blanket and a hot water bottle with a cover. More packs may be available later this year. All libraries can signpost people to community partners and agencies that can support people through the

rising cost of living. Wiltshire Libraries are also working with the Good Things Foundation to distribute free SIMs and mobile data to people in need. The [National Databank scheme](#) is supported by UK mobile networks including Vodafone, O2 and Three. More information can be found at <https://www.wiltshire.gov.uk/libraries-news>.

Interactive Directories

Last year Wiltshire Council set up an interactive directory, which continues to be available, so people could easily find local food providers and warm spaces near to them at just a few clicks of a mouse. The council will soon be engaging with all the local groups that registered to be included on the directory to establish what support is still available in the county and what the plans might be for the future so that it has a clear picture of what might be needed.

Work of Area Boards

All 18 of Wiltshire Council's Area Boards have also been working on a number of projects and initiatives to support people in the county's community areas. Multiple Area Boards have hosted warm and safe community events, bringing together a range of partners to showcase what support they can offer to residents. They have coordinated the production, printing and distribution of local cost of living information leaflets to specifically targeted residential areas through officers, volunteers and councillors. Some have worked with community groups to draw in multiple sources of funding to develop small emergency hardship funds that agencies can refer suitable residents to. In partnership with food banks and community organisations, the area boards have also provided a range of useful products free of charge to suitable residents including slow cookers and electric blankets.

Bus Passes

The council also recently confirmed that all holders of Wiltshire concessionary bus passes can continue using their pass to travel at any time on local bus services during April. Normally, concessionary bus passes for older and disabled people cannot be used to travel before 9.30am on weekdays, but Wiltshire Council agreed with bus operators to temporarily lift this restriction from 1 September 2022. The offer is eligible on all local buses that operate within the Wiltshire Council area, or for any bus journeys that begin in Wiltshire. Concessionary passes cannot be used to board a bus within the Borough of Swindon before 9.30am on weekdays.

Holiday Activities

The council has been delivering the Holiday Activity and Food programme, known locally as FUEL during the Easter holidays and this will continue in the Summer and Christmas school holidays in 2023. The FUEL programme is funded by the Department of Education and will deliver camps in ten areas across the county where there is the greatest level of need. At FUEL camps children receive a nutritious lunch each day and are given the opportunity to take part in a range of practical, physical and hands on activities including robotics workshops, circus skills, sporting sessions, Olympic kit, talent shows, and arts and crafts.

Stonehenge Area Board 8 June 2023

Appointments of Representatives 2023/24

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2023/24.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Tara Hunt, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG
Appendix B –LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2023/24

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Stonehenge World Heritage Site Steering Group	Cllr Kevin Daley
A303 Stonehenge Steering Group	Cllr Kevin Daley
LHFIG Councillor Representative Note: This position is appointed annually	Cllr Graham Wright

LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix A:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix B:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix B – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of MS Teams meeting: 19th April 2023			
	<p>There have been changes to the format of the CATG as agreed in the budget for 2022/23. The groups names have been changed to Local Highway & Footway Improvement Groups (LHFIG), there is additional funding and the scope of works the groups can implement has been widened. The new process has been ratified by Cabinet. The process for submitting issues is unchanged therefore continue as set out below:</p> <p>Please see link to complete the highway improvements form: https://www.wiltshire.gov.uk/article/6149/Local-Highway-and-Footway-Improvement-Groups and submit to LHFIGrequests@wiltshire.gov.uk</p>			
	<p><u>Chairmans announcement:</u></p> <ul style="list-style-type: none"> • It is recommended that no local contributions towards the costs of any ongoing waiting restrictions batches raised within the group • Maternity cover for Kate Davey – Rhiann Surgenor started in the team 3rd January. • Expectation of LHFIG project progress and delays in implementation of projects. Suggestion that Cllrs raise these concerns at a political level to understand the limited resources to complete projects over a single financial year and spend allocated budget. • Following a recent scrutiny from the chairman, it has shown that we are unable to currently fully resource the implementation of the LHFIG activities. • Netheravon speed reduction implementation trial is going ahead within this financial year – supported and funded entirely by the LHFIG. Initial meetings have taken place with parish surrounding its implementation. Chair to update. • The format of the agenda has changed, following the removal of the need for a ‘top 5’. We will now have a section which requires a discussion and one which does not. • For this financial year we have a remaining budget of £35,269.61 (Including yearly allocation of £35462) 			
1.	Attendees and apologies			
	Present:	Graham Wright – Chair, Rhiann Surgenor – Officer, Kevin Daley - Wiltshire Councillor, Mark Verbinnen - Wiltshire Councillor, Ian Blair-Pilling - Wiltshire Councillor, Andy Shuttleworth - Winterbourne Stoke, Chris Musselwhite - Great Wishford, Graham Jenkins – Bulford, Damian Kuczera – Amesbury, James Mustard - Middle Woodford, Peter Paul –		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Apologies:	Durrington, Rae Owen - Woodford and Durnford, Richard Harris – Shrewton, Sandra Burch – Figcheldean, Steve Black - Stoford Monica Devendran		
2.	Notes of previous meeting			
		The notes of the last meeting held on 1 st February 2023 were accepted as a true record.		
3.	Financial Position			
		See Finance sheet. 2023/24 allocation is £35,462.00. 2022/23 underspend was £77,234.71 and the current commitments for 2022/23 is a total of £76,125, Commitments for 2023/24 so far equate to £20,995 giving a remaining budget of £35,269.61		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4.	New issues / Issues requiring a decision		
a)	1-23-2 Beverley Hills Park entrance, Amesbury kerbs	NEW: The elderly residents are unable to get their mobility scooters up onto the pavement using the current drop curb, without putting themselves dangerously near a busy road. The height of the curb leading up to it, is also too high to 'bump' the mobility scooters up without a risk of toppling or causing further injury to a physically vulnerable person. This is the ONLY access point for the residents to exit the site.	Action – Group support, move to design phase
b)	1-23-3 Stonehenge Road Amesbury speed limit	NEW: Speeding traffic, Amesbury TC have supported a reduction in speed limit from 40 to 30 along this stretch of road.	Action – Keep on the agenda, Amesbury TC to discuss cost to benefit and confirm if they would like a SLA but will likely wait for trial
c)	1-23-4 Holders Road Amesbury signs	NEW: Need to indicate the school entrance to vehicle drivers and danger of children accessing/leaving the school	Action - Group support, move to design phase
d)	1-23-5 Trinity grain LTD Shrewton signs	NEW: The Trinity Grain would like a Highway – No Turning Right for HGV's to be erected on the current sign directing traffic to Salisbury on A360. Trinity has erected the sign on our land, not a highway and it is not in the best position to be visible to all HGV's. From Trinity Grains HSE inspection. Our HSE inspector advised me to ask Wiltshire Council if was possible to move the sign from its current position on the right hand of our gate as you leave to site to be on the sign opposite our gate. As there is weight limit going through Shrewton High Street the better visibility of the sign will reaffirm the rule that no HGV's go through Shrewton. Most of the HGV vehicle drivers are regulars and know not to go through Shrewton village	Action - Group support, move to design phase (Trinity Grain to confirm cover of cost)

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

e)	1-23-6 Middle Woodford school keep clear markings	<p>NEW: We would like to propose to move the parking/waiting restrictions on the public highway currently positioned in front of the original school house and relocate the highway restrictions to the current vehicular entrance to the school.</p> <p>The busiest times of the day outside the school entrance are between 8.25am to 8.45am and then between 14.45pm and 15.15pm. During these peak times parents often find parking difficult and need to resort to parking on the highway. They are parking too close to the vehicular entrance to the school site making visibility very difficult for anyone driving out of the entrance. Driver's ability to clearly view other vehicles driving past the school is dramatically reduced, making it very dangerous to re-join the highway.</p> <p>The repositioning of the restrictions will avoid vehicles parking too close to the site entrance and improve visibility to those driving out of the site, thus reducing the risk of any accident occurring</p>	Action – Add to waiting restrictions list	
f)	1-23-7 Kilford Close / Archer's Way Amesbury	<p>NEW: Following comments after the last LHFIG that a resident had complained about signage to his property. The signage is confusing, for a delivery driver it must be a challenge as the only street nameplate directs you along a footpath. Could a nameplate adjacent to number 36 be the answer?</p>	Action - Group support, move to design phase	
g)	Durnford Speed limits Confirmation from parish	<p>Concerns over the lack of speed limit through Great Durnford village. Request for a 30mph speed limit to be implemented.</p> <p>Durnford PC discussed issues in more details. Expressed there is no speed limit at all or any footways. Cllr Daley supports this issue and so do the rest of the group. Group agreed to progress. Contribution confirmed by Durnford PC.</p> <p>Issues highlighted with planning apps and process with highways development control. Cllr Wright committed to investigating this issue.</p>	Action – Durnford confirm contribution, move to implementation phase	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Speed limit assessment recommendation submitted to Durnford Parish Council on 10th October 2022. Speed limit changes are recommended for this route.</p> <p>Invoice was sent for local contribution; TRO has been submitted to team to process. Graham Wright has advised the speed watch team that a speed indication device could be deployed in this area. Durnford to confirm contribution for implementation.</p> <p>Update: DPC to confirm if they agreed to fund £1,750 of the cost of implementing this limit.</p>		
h)	<p>5795</p> <p>A3028 from Double Hedges approaching new roundabout - No waiting at any time</p>	<p>Group agreed funding of £7,000 to progress Waiting Reviews batch 001 for 2022/23. Local Contributions to be confirmed in due course.</p> <p>Waiting Restriction batch 001 cabinet report has been submitted for a final decision following the end of the formal consultation phase will be 20th October – 21st November 2022.</p> <p>Update: Cabinet member report accepted – this will be submitted via the website and now awaits final appeal time</p>		
i)	<p>1-21-16</p> <p>Shrewton, Tanners Lane – damage to property</p>	<p>Resident of No. 1 Tanners Lane is concerned that the corner of the property keeps getting hit by passing vehicles. It is an old cob building and each time it is hit the resident is worried that it is causing structural damage as well as costing money to repair the cob and guttering. Request for bollard/pole to be installed on the corner to protect the property. Please see attached photos at the end of the agenda.</p> <p>Site visit undertaken during September 2021. Options for a solution to be discussed at the meeting. Solutions to amend/add road markings and a bollard to be discussed at the meeting.</p>	<p>Action – New order to be placed with Milestone, use of the reboundable bollard will be paid via the group rather than Shrewton</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Cllr Daley explained his site visit to this location with Cabinet Member for Highways Cllr Mark McClelland and the issues regarding property damage. Cllr Daley to chase option of rerouting idVerde vehicles in the other direction.</p> <p>Further correspondence from the property owner in November 2021 received, indicating its not only refuse vehicles but other lorries delivering along Tanners Lane or using it as a short cut. Resident has suggested one tall post be installed at the corner of the property.</p> <p>Nikki Spreadbury Clew to send Cllr Wright email information on this issue. Cllr Wright to look at site and discuss options with Shrewton PC and KD.</p> <p>Agreed to implement hatched road markings around the property only and remove the changes to the give way junction opposite. Further proposal to implement bollard within the newly hatched area to be discussed for funding approval.</p> <p>Works have been ordered with the contractor and are due by the end of the financial year.</p> <p>Update: Project delayed and was unable to be completed by the end of the contract. This has been submitted as a new pack to the contractor however no date has yet been given – further discussion on bollard type required.</p>		
j)	<p>1-21-18 C283 From Stoford bottom to A36 junction</p>	<p>The C283 is a well-known "rat-run" for traffic from the A360 to the A36; the volumes and speed of the traffic increase when there are difficulties upon the A303. There are no footpaths located on either side of the narrow road. Traffic speeds through the village in excess of the identified 30 mph restriction and is a danger to all inhabitants (both young and old) of the village.</p>	<p>Action – Group agreed, Rhiann to supply new updated cost to Stoford and proceed with implementation (likely around £1000)</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>The traffic speed survey, performed in December 2019, identified -</p> <ul style="list-style-type: none"> i) 85th percentile speed was 37.4mph. ii) 57.4% of recorded vehicles were exceeding the posted speed limit. <p>Request for existing 30mph speed limit to be reduced to 20mph and for a pedestrian walkway from the upper entrance to the Mount Pleasant Estate to the A36 junction adjacent to the Swan public house.</p> <p>South Newton & Stoford PC discussed issues in more detail. Cllr Daley supports issue. Action with PC to submit traffic survey in location where CSW takes place to determine a more recent average speed.</p> <p>PC contacted KD to clarify traffic survey procedure and they have submitted a request. Add virtual footway to issue and investigate once survey is complete.</p> <p>Results received for Stoford Bottom, Stoford: 85%ile = 31.55mph and mean speed = 25.6mph</p> <p>This site does not meet the criteria for a virtual footway due to issues with forward visibility and a daily traffic average of 2509 vehicles > 1500. There is an option to add slow markings (with rumble effect) or yellow backed pedestrian signs – group/parish to discuss and support funding up to the max remaining budget.</p> <p><u>Update:</u> Plans submitted to Stoford for Lining and Signing improvements for discussion at Parish meeting – plans attached to agenda</p>		
k)	<p>1-21-20 Durrington, A3028 mini roundabout junction with Bulford Road</p>	<p>Concerns raised over the eastward travelling vehicles not giving way at the mini roundabout to traffic coming from Bulford Road. Request for road marking improvements to include give way lining and sign.</p>	<p>Action – to add remaining on to works in Bulford (hopeful for June start)</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Leave this issue until it becomes No. 1 priority for Durrington TC.</p> <p>Durrington TC to discuss top priorities locally and clarify the direction in which this issue occurs. Group agreed to proceed with this project.</p> <p>Mini roundabout road markings have recently been refreshed with the existing arrangement. Additional road markings proposal attached to end of agenda. £500 (LHFIG = £375, 25% contribution = £125). Group agreed funding.</p> <p>Order placed with contractor with anticipated completion by the end of the calendar year</p> <p>Update:. Chasing implementation</p>		
l)	<p>1-22-2 Orcheston 20mph speed limit</p>	<p>Orcheston has benefited from a 30mph speed limit since 2017. Nevertheless, in the past 5 years there has been a considerable increase in delivery traffic (always against the clock) as well as being the first choice for 4X4 drivers accessing Salisbury Plain. There are no pavement footpaths at all in the village and most cars are parked on the road. Where vehicles are parked off the road, access visibility is routinely poor and involves gradual “edging out”. When vehicles are parked opposite houses where residents have to “edge out”, there is no possibility of traffic avoiding vehicles “edging out”. Speed needs to be reduced.</p> <p>This matter was raised at the Parish Council in January 2022. Councillors supported a proposal to ask for a traffic survey to provide data as to the suitability of a proposed 20mph speed limit. Cllr Christopher Coats, who has been active on the Stonehenge Tunnel group, volunteered to represent the views of the parish council at the CATG. We recognise that 25% of the cost of the survey will be charged to Orcheston Parish Council.</p> <p>Group agreed to proceed with this project. PC confirmed 25% contribution.</p>	<p>Action – Rhiann to contact Orcheston PC for update with any issues on the agenda</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Speed limit assessment report issued to PC on 25/10/22 for review.</p> <p>Group support in principle and agreed to fund implementation subject to 25% contribution. Cost estimate in the region of £7,000 with 25% at £1,750.</p> <p>Invoice was sent for local contribution; TRO has been submitted to team to process. Contact from Orcheston which suggests they wish to discuss at the next parish meeting to confirm if they wish to proceed with implementation.</p> <p>Update: Orcheston PC to confirm contribution/removal</p>		
m)	<p>1-22-10 Amesbury village gates and planters</p>	<p>The Town already has Historic Amesbury signage at the 8 entrance routes into the Town, the purchasing and installing entrance gate and planters would make it more attractive to visitors and residents.</p> <p>Update: Amesbury TC to confirmed top priority site to progress project. This has been submitted to the consultant to carry out the assessment which will likely be carried out in the new financial year. Further discussion required for type of planter etc required.</p>	<p>Action – Rhiann to hold separate meeting with Amesbury TC to discuss further. Amesbury understand ongoing maintenance lies with the TC.</p>	
n)	<p>1-22-14 Amesbury Salisbury Street signing</p>	<p>Request for larger taxi rank sign to indicate the area is for taxis to all road users.</p> <p>Amesbury TC agreed to ensure legal signs are visibility at all times and not obstructed by planters.</p> <p>Parking Services have added this site to the list for road markings to be refreshed. Works are imminent. Rhiann has sent an email chasing up works.</p> <p>Update: Parking sign can be enlarged at request of Town if group agree. Design to be submitted. Rough cost</p>	<p>Action – Group agree in principle, review of all signs including loading</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

o)	<p>1-22-16 Figheledean speed limits</p>	<p>Requests to reduce the speed limit on the A345 from 50 MPH to 40 MPH through the village of Figheledean, to reduce the speed limit being 50 MPH to 30 MPH on the High Street entering the village of Figheledean and to reduce the general speed limit of 30 MPH to 20 MPH through the rest of the village of Figheledean and Ablington.</p> <p>LHFIG agreed to wait for outcome of A345 Netheravon speed limit assessment before agreeing a way forward for this request. No further action taken at this time.</p> <p>Rhiann to update on progress with Netheravon and investigation 20mph zone within the village in the interim and feedback to Parish.</p> <p>Update Awaiting 25% confirmation for 20mph SLA, further discussion required surrounding if any improvements for safety can be made on the A345 at the bus stop whilst awaiting the outcome of the Netheravon trial.</p>	<p>Action - Confirmation given by Parish. Move forward with process – new SLA cost is £2900 meaning contributions of £725. Rhiann to attend meeting with Figheledean PC to discuss issues on the A345.</p>	
p)	<p>1-22-17 Great Wishford speed limit roundels</p>	<p>Request to introduce carriageway speed limit roundels to reinforce the existing speed limit through the village.</p> <p>GWPC Rep joined meeting to comment on concerns of speeding in 20mph, to increase awareness and reinforce limit approx. 3 or 4 roundels would improve the issue. Group agreed in principle.</p> <p>Parish council confirmed locations, an estimate is due to be provided for works and implementation will be within the new financial year.</p> <p>Update Proposal submitted to Parish Council for consideration. Current cost estimate total £3150, contribution of £787.50 but can be reduced depending on number of roundels required.</p>	<p>Action - Parish have now confirmed contribution. Move ahead with implementation.</p>	

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q)	<p>1-22-18 Orcheston signing replacement</p>	<p>Request for replacement sign to campsite which is currently damaged and vandalised.</p> <p>Update Await further information from PC rep. Agreed in principle.</p>	<p>Action – Rhiann to contact Orcheston PC for update with any issues on the agenda</p>	
r)	<p>1-22-27 Shrewton B3083 entrance to village from Winterbourne Stoke – signing/road markings</p>	<p>Safety of pedestrians as motorists enter the village from Winterbourne Stoke. There are no pavements, with traffic often travelling at excessive speed.</p> <p>Request measures such as markings / rumble strips on B3083 at the 30mph terminal to emphasise to drivers coming into the village from Winterbourne Stoke that they are entering a 30mph zone and there are pedestrians in the road.</p> <p>Cllr Daley submitted comments prior to meeting: confirms support for this request. Group agreed to support this issue.</p> <p>Rhiann to prepare proposal and cost estimate for parish</p> <p>Update Proposal submitted to Parish for consideration. To discuss/agree. Design submitted with agenda.</p>	<p>Action - Village terminal lines agreed by Parish (see design), use of edge of carriageway lines also agreed and contributions confirmed. Proceed with implementation.</p>	
s)	<p>1-22-28 Shrewton Rollestone Crossroads weight limit signing amendments</p>	<p>Current signing states 'weight limit 1/4 mile ahead' above a HGV weight limit advance warning sign, below the warning it states 'Alternative route use (A360)'. This relies on the driver remembering the previous sign (which is still face down following Storm Eunice) 200m earlier showing the (A360) as a left turn.</p> <p>Request for improved signing on the eastern approach to the Rollestone Crossroads. Suggest something along the lines of 'Turn left to avoid weight restriction'.</p>	<p>Action – Agreed, proceed with implementation alongside review of what current distance is stated at.</p>	

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		<p>As per the traffic regulations the only edit permissible for this type of sign is to add an arrow. A new sign will need to be ordered. Group to discuss this further in the LHFIFG and Shrewton to confirm funding. Cost estimate of £1200 which may change due to contract rate changes.</p> <p><u>Update</u> Proposal submitted to Parish for consideration. To discuss/agree. Design submitted with agenda.</p>		
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STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

5.	Other Issues			
a)	<p>1-21-21 Bulford, junction 15 & 16 roundabouts</p>	<p>There are inadequate safe crossing points for pedestrians on both Junction 15 & 16 in Bulford Village. Bulford Parish Council has raised this issue with leader of the council on numerous occasions and the local Councillor fully supports our case. Council requests that pedestrian crossing surveys are carried out at both junctions. Supporting information attached to end of the agenda.</p> <p>GW conducted site visit with PC to assess pedestrian issues surrounding mini roundabouts. Bulford PC confirmed this is the No 1 priority. KD attended site on 23/5/22 with Cllr Verbinnen and Graham Jenkins to discuss proposals for informal crossing points. Please see attached proposal plans for discussion. Cost estimate is in the region of £9,000 (LHFIG = £6,750, 25% contribution = £2,250). Group agreed funding of all sites. Bulford PC confirmed contribution.</p> <p>Designs submitted and agreed. Order has been sent to contractor but will be delayed until spring 2023 in line with the surfacing due to weather conditions over the winter period as suggested by the parish. See other outstanding job.</p> <p>Update: New pack submitted to contractor – anticipated both due in summer – current aim for June</p>	<p>Action - Permits in/accepted for June start date – Rhiann to oversee</p>	
b)	<p>1-21-5 B3083 between A303 and Berwick St James</p>	<p>The southern B3083 runs from the A303 in the north at Winterbourne Stoke and travels in a general southwards direction through Berwick St James and onwards towards Stapleford where it joins the A36. The subject of this letter is the section between Winterbourne Stoke and Berwick St James and, the</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>area either side of the junction between the B3083 and the public footpaths known as WST01/BSJA6.</p> <p>Please refer to item attached to agenda for full details of issues and request for new infrastructure.</p> <p>At February meeting it was agreed to defer to next meeting and request a representative is present to discuss the issue further.</p> <p>At July meeting group agreed to move to top priority list and for KD to investigate signing improvements. KD and RS met with Andy Shuttleworth on site in August.</p> <p>Proposal sent to Winterbourne Stoke PC and Berwick St James PC for review. Please see attached proposal for signing and road marking improvements. The cost estimate is £2,000 (CATG 75% = £1,500, PC 25% = £500)</p> <p>Group agreed to go ahead with the scheme and for WSPC to contribute but not BSTJ PC due to it being a small parish with limited funds.</p> <p>Signing works complete. Road marking to be laid during spring 2022.</p> <p>Speed limit assessment submitted to consultant for completion. Winterbourne Stoke have confirmed contribution of the full 25% £625 for completion of the speed limit assessment.</p> <p>Speed limit assessment recommendation submitted to Berwick St James Parish Council on 14th October 2022. No speed limit changes recommended for this route.</p>		
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STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Ongoing discussions with senior officers within Wiltshire Council to determine an appropriate way forward. Further action will depend on this outcome. This will be kept of the agenda.</p> <p>This will be discussed within the taskgroup set up by Councillor Wright – to feedback on progress at next meeting</p> <p>Update: Cllr Wright has emailed all parties – taskgroup is to be set up within April/May, awaiting results from Netheravon</p>		
c)	<p><u>1-21-10, 1-21-11, 1-21-12</u> C42 Woodford Valley – speeding and lack of footways</p>	<p>Discussion at the February meeting on issues 1-21-10, 1-21-11 and 1-21-12. PC and residents explained concerns over speeding traffic and lack of footways. All agreed to take a holistic approach to combine the Woodford issues and firstly look at speed limit review throughout Woodford Valley. Group agreed to fund assessment at £2,500 subject to Woodford PC contribution of 25%, TBC.</p> <p>AC suggested PC instruct parish steward to look at clearing undergrowth by railings. It was suggested the parish build an evidence log to be submitted to the consultant for consideration when the review is conducted.</p> <p>KD arranged site meeting with Woodford Parish Council which took place on 24th June 2021. Woodford Parish Council have confirmed 25% contribution towards the speed limit assessment. Woodford PC to confirm the extent of the assessment before I instruct the consultant to start. Woodford PC also confirmed they will arrange for the vegetation on the hill at the southern end of Upper Woodford to be cleared in order for us to assess whether a virtual footway can be accommodated.</p> <p>Extent plan confirmed with PC. Speed limit assessment submitted to consultant for action. Due to Covid-19 restrictions there is still a large</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>backlog of traffic surveys to be completed across the county. I will continue to chase this speed limit assessment and provide an update in due course.</p> <p>Speed limit assessment final report and recommendation sent to Woodford Parish Council during April 2022. Subsequent correspondence between KD and Woodford PC regarding the recommendation and virtual footway where KD outlined criteria and reasoning behind the results during May/June 2022.</p> <p>Cllr Yuill and Cllr Daley added their comments and Cllr Daley agreed to escalate to Cabinet Member to request recommendations are overturned. Woodford PC to instruct Parish steward to clear and clean existing signing for better visibility. Cllr Wright wishes to escalate the process for speed limit assessments through scrutiny panel.</p> <p>Update: Cllr Wright has emailed all parties – taskgroup is to be set up within April/May, awaiting results from Netheravon</p>		
d)	<p>Enford – C32 Coombe & East Chisenbury Confirmation from parish</p>	<p>Request for a speed limit assessment to reduce the existing 30mph speed limit to 20mph. This has been submitted as two separate requests but the Parish Council would like the group to agree for these to be combined into one assessment cost.</p> <p>No representative at the meeting. However, the chair Cllr Wright, Cllr Blair Pilling, Kate Davey and Enford PC had a subsequent meeting to discuss the speed limit assessment. It was agreed to proceed. Contribution confirmed by Enford PC.</p> <p>Speed limit assessment in progress. Awaiting traffic survey results. Anticipate submitting recommendations before the end of the calendar year.</p> <p>Speed limit assessment report issued to PC on 25/10/22 for review.</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Group support in principle and agreed to fund implementation subject to 25% contribution. Cost estimate in the region of £11,000 with 25% at £2,750.</p> <p>Invoice was sent for local contribution, TRO has been submitted to team to process. Enford to confirm contribution for implementation</p> <p>Update: Confirmation of contribution confirmed – this will be processed for implementation in new financial year</p>		
e)	<p>1-21-17 A345 Netheravon <u>No. 1 Priority</u></p>	<p>Road Safety and Speeding. The Parish Council would like the speed limit reduced to 40 mph. There are houses and flats along the edge of the A345 and 8 turnings to the east of the road plus a Caravan Park and other collections of houses which enter the A345. Three of the turnings to the north have very poor visibility onto the A345 and many accidents plus fatalities have occurred over several years.</p> <p>Netheravon PC promoted issue and expressed they are wanting to use CSW if the limit can be reduced. Group agreed to progress. Contribution confirmed by Netheravon PC.</p> <p>Speed limit assessment recommendation submitted to Netheravon Parish Council on 7th October 2022. No speed limit changes recommended for this route.</p> <p>Clr Blair-Pilling and NPC highlighted disappointment in recommendation from Speed Limit Assessment. Ongoing discussions with Cabinet Member and senior officers within Wiltshire Council to determine an appropriate way forward. This will be kept on the agenda.</p>		

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		<p>Update: Confirmation given that a trial will take place in Netheravon, initial meetings have taken place with an intended implementation in Summer/Autumn. This will also be discussed within the task group. Update given within the chair's updates.</p>		
f)	<p>1-22-6 Durrington issues</p>	<p>Group agreed funding. Town Council agreed contribution at July 2022 meeting.</p> <p>1) Coronation Road dropped kerbs have been completed and can be removed</p> <p>2) Issues with of public foot-way on A345 Netheravon Road South East side where it drops down to the old a345 road. Pedestrian wayfinding sign has been ordered and suggested implementation by the end of the financial year.</p> <p>3) Bollards outside the Chemists on Bulford Road have been completed and can be removed.</p> <p>4) Faded road markings list was provided by Cllr Graham Wright and was submitted for maintenance by Rhiann Surgenor. LHFIG can fund this work if group agree.</p> <p>5) New fixing post required for 3 Welcome to Durrington Signs.</p> <p>Additions:</p> <ol style="list-style-type: none"> 1. Two street nameplates missing to be replaced. Group agree. 2. Additional WR at Bulford Road was added to WR batch 001 for formal consultation 20th October – 21st November 2022. Waiting Restriction batch 001 cabinet report has been submitted for a final decision. <p>Update: 1, 2 & 3 (and additional 2) completed and can be removed from agenda. 4 & 5 & additional 1 ongoing</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

g)	<p>1-22-8/11 Amesbury waiting restrictions</p>	<p>1) Archers Gate in vicinity of the school. 2) Holders Road in vicinity of Stonehenge School.</p> <p>Group agreed funding of £7,000 to progress Waiting Reviews batch 001 for 2022/23. Waiting Restriction batch 001 cabinet report has been submitted for a final decision following the end of the formal consultation phase will be 20th October – 21st November 2022.</p> <p>Update: Cabinet member report accepted – this will be submitted via the website and now awaits final appeal time</p>		
h)	<p>1-22-9 Amesbury speed limit requests</p>	<p>Request for reduction in speed limits on Porton Road (40), Countess Road (40), Holders Road (30/20zone), Pendragon Way, Salisbury Street (30), High Street (30) and Church Street (30).</p> <p>LHFIG requested Amesbury TC confirm top priority for 2022/23. Amesbury confirmed support to progress Porton Road this financial year and agreed 25% contribution.</p> <p>Speed Limit assessment extent plan submitted to Amesbury TC for review 10/10/22. Awaiting confirmation before issuing to consultant for action.</p> <p>Amesbury TC confirmed extent they wish to submit on Porton Road. This has been sent with a report to the consultant for consideration.</p> <p>Update: Awaiting outcome of speed limit assessment</p>		
i)	<p>1-22-12 Amesbury Flower Lane direction signs</p>	<p>Request for direction signing to vet practice on Flower Lane.</p> <p>There is no legal requirement for a Highway Authority to erect and fund direction signs. A design has been submitted to the contractor who now also have contact details for the vets for funding. As and when agreed and paid the sign will be implemented</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		Update: Update notes reflect current status		
j)	1-22-19 Orcheston crossroads Webbs Hill (C291) speeding	<p>Traffic rat running to avoid Shrewton centre comes down Webb's Hill at maximum speed despite 30mph signs 100m west of crossroads. There is a need to cause traffic to slow down before the crossroads. Request for measures to be installed to slow traffic down prior to the crossroads.</p> <p>This will be considered subject to outcome of the 20mph speed limit in Ocheston village.</p> <p>Update Await further information from PC rep/ confirmation of 20mph speed limit before progressing.</p>		
k)	1-22-20 Winterbourne Stoke signing	<p>Request for various signing replacements and amendments along Church Street, Winterbourne Stoke.</p> <p>WSPC comments replacement signs where locations have been spelt incorrectly, in need of repairs and additional signs in some places. Group agreed in principle. Please see below breakdown of supplied additional information to form.</p> <p>Desktop survey has been conducted, site visit to ensure safe implementation is required.</p> <p>2) Replacement advised 3) Replacement advised, Brown signs are not suitable for churches however a black and white directional sign can be installed (group to agree) 6) Removal to be organised 7) Parish Steward can be instructed to clean the sign 8) Replacement advised</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>9) Above signage should indicate the location and continuation of Church Street, as above within 3 for brown sign info 10) Replacement advised 11) Removal to be organised</p> <p>Rough estimate £2000 – subject to contract changes and traffic management requirement</p> <p>Update RS due to submit formal plan to Parish Council for acceptance</p>		
l)	<p>1-22-21 Upper Woodford bridge damage repairs</p>	<p>Damaged pillar on the north side of the river bridge at Upper Woodford, bridge end adjacent to the C42. The stone capping has been knocked off into the hedge, and the two retaining stones are now unaligned. Presumably the damage was caused by a large vehicle having to negotiate the turn onto the C42 from the bridge with the many vehicles parked on the road adjacent to the public house.</p> <p>Request for repairs to be undertaken.</p> <p>Currently liaising with bridges team to find out the extent of works required and costs involved.</p> <p>WPC rep comments previous bridge repairs completed under traffic signals. Rhiann confirmed currently not a safety matter so will coordinate closure in due course. Leave on agenda and monitor through bridge team. Group agreed in principle.</p> <p>Update Update notes reflect current status</p>		
m)	<p>1-22-22 Netheravon Stagg's Lane street name plate</p>	<p>Request for street name plate for Stagg's Lane, Netheravon.</p> <p>Group agreed in principle. Cllr Blair-Pilling in support.</p>	<p>Action – Records team have responded today to state that this does not</p>	

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Group agree to fund and implement. Cost estimation of £500 (25% £125).</p> <p>Correct spelling confirmed and updated on the agenda, this will be ordered and implementation will happen in the new financial year.</p> <p><u>Update:</u> Checks on the gazetteer show incorrect street name with conflicting information – emails have been sent to the records team to confirm if the name Stagg’s Lane can be used and this has been temporarily put on hold. Parish have been updated.</p>	<p>currently have an official name, to add a name a process must be completed. Details of which will be submitted to the PC. Keep on agenda.</p>	
n)	<p>1-22-23 Durnford Longhedge roundabout speeding</p>	<p>Two residential drives on the west side of the A345 just north of the new Longhedge roundabout. Currently the speed limit changes from 40mph to national speed limit almost adjacent to the driveways. Traffic heading north accelerate as soon as they leave the roundabout making access/egress dangerous and traffic heading south do not reduce speed until after the location of these driveways.</p> <p>Request for 40mph to be extended further north beyond these access points, concealed entrance signs and vegetation cutting along the verge to increase visibility.</p> <p>Hedge/trees are responsibility of the landowner, however have been trimmed back now. Durnford PC to confirm if the matter is still an issue and group to discuss if this is still required. From the speed assessment it showed average speeds of 37 heading Northbound and 50 heading Southbound. A TRO would need to be submitted at a cost of £2000 and as these signs are electric a rough cost of £6000 (depending on new contract rates). This also falls over Stonehenge and Southern area boards and both would need to agree costs.</p> <p><u>Update</u></p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		Awaiting DPC update		
o)	1-22-24 Bulford cycle signing	<p>There is inadequate cycle way signage between the BULF05 combined footpath/cycle path and the Bulford to Solstice Park combined footpath/cycle path. This has led to members of the public including children being misdirected and cycling up Telegraph Hill to Amesbury. The road is narrow and unsuitable for the general public to cycle. The Bulford to Solstice Park combined footpath/cycle path was introduced originally to overcome this issue.</p> <p>The lack of adequate signage was raised as an issue when the Bulford to Solstice Park combined footpath/cycle path was introduced but was left unaddressed by Wiltshire Unitary Council. The introduction of the BULF05 combined footpath/cycle path has made matters worse as there is no clear crossing point between paths or coherent signage.</p> <p>Bulford Parish Council requests that a survey of signage be carried out and where necessary appropriate signage added.</p> <p>Email sent to Parish Council for joint site visit to discuss the extent of signage required. Meeting was agreed for 24th January. SDR results are required which will commence in the spring to capture the extent of the problem at which point an estimate can be drawn up for agreement. Will remain on the agenda for group to agree cost once this has been completed.</p> <p><u>Update</u> Rhiann to now order SDR to capture data to allow an additional sign, to stay on the agenda and discuss following the results</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

<p>p)</p>	<p>1-22-25 Shrewton A360 – traffic calming measures</p>	<p>Issue speeding traffic, especially drivers overtaking traffic already travelling at the speed limit and then continuing at excessive speed. There is a pavement so pedestrian involvement is minimal except when attempting to cross the road. Recent example – Cllr. attending a SID on the A360 (near the Chitterne Road junction) witnessed a Dutch car (so driver sitting 'on the wrong side' for good visibility) towing a trailer overtaking multiple vehicles of slower traffic.</p> <p>Traffic islands on the A360 Maddington St north of the Sports & Social Club, and on the A360 Salisbury Road also between the mini-roundabout and the B3083 road towards Winterbourne Stoke.</p> <p>Our policy states we do not put traffic calming on an A road. I understand the concerns and therefore I have ordered a traffic survey to investigate into the matter further. No charge to LHFIG or Parish. This will remain on the agenda whilst this is carried out.</p> <p>Rhiann to chase traffic survey team for a date, once results are back this will be reviewed and discussed with the parish council further</p> <p>Update Traffic surveys expected for June/July, feedback should be due before next meeting</p>		
<p>q)</p>	<p>1-23-1 Amesbury road markings & waiting restrictions</p>	<p>Often there are parked cars either side of the road (South Mill). The bigger issue is then, for instance, fire engines/larger vehicle access. There are also no road markings once you leave Salisbury Road into South Mill.</p> <p>Waiting restrictions to be added to the next years submission of waiting restrictions if agreed by group, existing white lining can be raised via maintenance or LHFIG but will be the new financial year.</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Group supported to be submitted on waiting restrictions order for 2023/2024 order. Amesbury TC to confirm if they wish to fully fund themselves or wait for the next batch</p> <p><u>Update</u> Awaiting submission of next batch of WR. Keep on agenda.</p>		
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STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

6.	Closed Issues			
a)	<p>1-21-13 Great Wishford – gateway/planter</p>	<p>Group agreed to support this issue. Site meeting undertaken in December 2021. Proposal plan attached to end of the agenda. Cost estimates as follows: **Prices may vary depending on style of gate chosen by PC Site 1 Langford Rd - £1,727.44 (CATG £1,295.58, PC £431.86) Site 2 West Street - £1,611.83 (CATG £1,208.87, PC £402.96) Site 3 Station Rd - £3,285.38 (CATG £2,464.04, PC £821.35)</p> <p>Group agreed funding of all sites. Great Wishford PC confirmed contribution.</p> <p>Order has been placed with contractor with anticipated implementation by the end of this calendar year.</p> <p>Update: Completed & invoiced – to be removed from agenda</p>		
b)	<p>1-21-15 Shrewton, London Road – Traffic Calming</p>	<p>Excessively high volume of vehicles using this route as a 'rat run' to avoid the A303. See attached PDF titled 'substantive bid application 2021' (3 attachments). Traffic calming scheme along London Road to deter non local traffic. CATG chair agreed contribution of £12,500 towards the 2021 bid. Substantive bid results, Shrewton were not successful.</p> <p>Meeting held on 23/3/22 with Cllr Wright and Shrewton PC to discuss amendments to design ready for 2022/23 submission. Site visit undertaken earlier this month to determine whether pedestrian facilities are achievable as part of this project. Made contact with street lighting to determine if all LED work is complete and see if this is sufficient for this project to be implemented. Street lighting assessment required to determine accurate estimate. Funding required £2,500.</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Shrewton Parish have submitted the substantive bid application and are awaiting an outcome.</p> <p>Update: Cabinet member report returned on 22nd March, the bid has been unsuccessful. Responses should have been submitted by 29th March. Discussions are ongoing with Wiltshire Council.</p>		
c)	<p><u>1-21-24</u> Amesbury Church Street</p>	<p>Residents entrance is blocked by cars parking for hours on end in front of the gates in the " KEEP CLEAR" Zone and deliveries park across the gates (double Yellows lines and" Keep Clear" Area) when delivering to the Dunkirk club and the Antrobus Arms Hotel. This can take two hours to find the driver sometimes. Second issue is that, cars wait in the "KEEP CLEAR" zone to go into the traffic calming so its difficult to gain access to the driveway. Request for bollards in the carriageway to ensure vehicles wait behind them before entering the traffic calming area along with no waiting sign in front of bollards.</p> <p>Deputy Major Damien Kuczera confirmed this is Amesbury TC No 1 priority. Issues with on street parking on both sides of Church Street. Obstruction is for the police to enforce. Site meeting arranged for 12/04/22 to discuss options.</p> <p>Group agreed funding of £7,000 to progress Waiting Reviews batch 001 for 2022/23. Local Contributions to be confirmed in due course.</p> <p>Waiting Restriction batch 001 cabinet report has been submitted for a final decision following the end of the formal consultation phase will be 20th October – 21st November 2022. Reboundable bollards have been ordered as confirmation of support was given by the TC, due by the end of the financial year.</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Update: Waiting restriction are in final phase – bollard has now also been installed</p>		
d)	<p>1-20-15 Durrington 20mph speed limit assessment</p>	<p>Group agreed to fund 20mph assessment at £2,500. Durrington TC agreed 25% contribution of £625.</p> <p>Site visit undertaken by KD and traffic survey sites located. No order for the survey work has been placed yet due to Covid-19 lockdown restrictions. This work will be resumed when restrictions are eased.</p> <p>Assessments have now recommenced as Covid-19 restrictions have eased. It is anticipated traffic surveys will be undertaken over the summer period with the report being finalised in the Autumn. Due to Covid-19 restrictions there is still a large backlog of traffic surveys to be completed across the county. I will continue to chase this speed limit assessment and provide an update in due course.</p> <p>Group agreed to fund 20mph speed limit implementation. Total costs approx. £11,000. CATG £8,250, DTC 2,750. Consultation period from 30th June – 25th July 2022.</p> <p>Cabinet member report submitted and signed off. Order has been placed with contractor with anticipated implementation by end of financial year. Rhiann to confirm date.</p> <p>Update: This has now been implemented and can be removed from the agenda</p>		
e)	<p>1-21-22 Woodford, southern parish boundary</p>	<p>Four vehicles have left the road here in a year. All single vehicle incidents. Two crashed into south west side bringing down same BT pole, replaced twice by Open Reach. Two crashed north east side, one demolishing hedge,</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	between Avon Bridge and Avon Farm	<p>repaired by Little Durnford estate, one demolished bridge parapet next to it, which is still unrepaired after a year. https://www.stratfordsubcastle.org.uk/post/off-road-towards-woodford https://www.stratfordsubcastle.org.uk/post/investigation-of-black-spot-underway</p> <p>Parish boundary confirmed as location situated with Woodford Parish. Potential to explore warning signs to highlight hazards along this route. Please see attached proposal plan for discussion. Cost estimate in the region of £1,200 (LHFIG = £900, 25% contribution = £300). Group agreed to fund project subject to contribution confirmation.</p> <p>Woodford PC to confirm 25% contribution before progressed.</p> <p>WPC have agreed to pay the requested £300.</p> <p>Update: Following confirmation this was sent to the contractor who has implemented – can be removed from agenda</p>		
f)	1-22-1 South Newton & Stoford A36 & C283 Village gates	<p>Site visit during July identified feasibility of village gates on C283 as suitable. Please see attached proposal plan for discussion. Cost estimate in the region of £5,000 (LHFIG = £3,750, 25% contribution = £1,250). PC contribution confirmed via email 11.07.22. Group agreed funding. Order placed with contractor with anticipated completion by the end of the financial year.</p> <p>Update: Now implemented – can be removed from agenda</p>		
g)	1-22-13 Amesbury Melor View road markings	<p>Parking issue to private car park at Melor View Amesbury. Visitors to other properties are parking at entrance to the private car park and blocking entry/exit. There used to be a yellow line across the entrance which has now faded. Customer has requested to have a yellow box painted at the entrance to the car park.</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

		<p>Parking Services have added this site to the list for road markings to be refreshed. Works are imminent. Rhiann has sent an email chasing up works.</p> <p>Update: Works completed and can be removed from the agenda</p>		
h)	<p>1-22-26 Shrewton B3086 weight limit signing</p>	<p>The 3.5T HGV weight limit sign just west of the grain silos consistently suffers damage and vandalism - the sign is mounted on a single pole. The sign does seem to mysteriously move thus making it harder to read, recently it was pushed over and rotated 180 degrees.</p> <p>Request for additional posts to support the orientation of the sign.</p> <p>This has been ordered through the local masonry team for a charge back through LHFIFG and I am hoping implementation will be imminent.</p> <p>Update This has been completed and can be removed from the agenda</p>		
i)	<p>1-22-30 Durrington vehicle activated signs</p>	<p>Lorries and Buses that meet in Church Street and Junction of Bulford Rd of are getting stuck as the road is too narrow. This causes dangerous reversing manoeuvres to large vehicles.</p> <p>Request for provision of traffic-controlled sensors similar to West Lavington so that oncoming vehicles are aware of traffic on route. Considering the 20mph implementation the provision of 2 x road narrows signs is recommended.</p> <p>Update Durrington TC request removal</p>		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

7.	Other Items		
a)	Speed limit reviews	<p>The group discussed in detail the way speed limit reviews are done. Graham Wright confirmed the process of how Atkins carry these out once they have been requested by the LHFIG. Further consideration is required and GW took an action to set up a task force with members of the LHFIG who have outstanding or completed contentious speed limit reviews to discuss in more detail how this will be raised with the cabinet for a potential reviews of the processes and policies. Rhiann to provide contact details to GW in order to set up a first meeting. Many issues on the agenda plus a trial of Netheravon have been discussed. GW to provide an update at the next LHFIG meeting on how this has gone to the group.</p> <p>Update Cllr wright has sent initial emails with an aim to set up this taskforce between April/May</p>	
b)	Waiting restrictions	Please submit all waiting restriction requests for this financial year before Wednesday 9th August to ensure the group can get together a new WR package for submission.	
c)	Telegraph Hill	Bulford PC raised the matter surrounding ongoing issues on Telegraph Hill. GW and RS have taken an action to investigate further.	
8.	Date of Next Meeting:	16 th August 2023	
9.	<p><u>PRIORITY SCHEMES LISTED BELOW (SCHEMES HIGHLIGHTED IN YELLOW REQUIRE FUNDING APPROVAL FROM THE AREA BOARD, ITEMS IN GREY ARE ALREADY AGREED AND CURRENTLY IN PROGRESS):</u></p> <ol style="list-style-type: none"> 1. 1-21-13 Great Wishford Village Gates £6,624.66 (CATG £4,968.49, Great Wishford PC £1,656.16) 2. 1-20-15 Durrington 20mph speed limit implementation £11,000 (CATG £8,250, Durrington TC £2,750) 3. 1-21-15 Shrewton London Road street lighting assessment £2,500 (LHFIG £2,500) 		

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

4. 1-21-21 Bulford dropped kerbs and HFS treatment £9,000 (LHFIG 6,750, Bulford PC £2,250)
5. 1-21-16 Shrewton Tanners Lane road markings £1,000 (LHFIG £1,000)
6. 1-21-20 Durrington A3028 mini roundabout road markings £500 (LHFIG £500)
7. 1-21-22 Woodford Avon Bridge warning signs £1,200 (LHFIG £900, Woodford PC £300 TBC)
8. Batch 001 Waiting Restrictions for 2022/23 - £7,000 (LHFIG £7,000, Agreed no local contributions required).
9. 1-22-1 Stoford C283 village gate and road markings £5,000 (LHFIG £3,750, South Newton & Stoford PC £1,250)
10. 1-22-6 Durrington issues approx. value £6,000 (LHFIG £4,500, Durrington TC £1,500)
11. 1-22-9 Amesbury Porton Road Speed Limit Assessment £2,500 (LHFIG £1,875, Amesbury TC £625)
12. Durnford 30mph speed limit implementation £7,000 (LHFIG £5,250, Durnford PC £1,750 TBC)
13. East Chisenbury & Coombe 20mph speed limit implementation £11,000 (LHFIG £8,250, Enford PC £2,750 TBC)
14. 1-22-2 Orcheston 20mph speed limit implementation £7,000 (LHFIG £5,250, Orcheston PC £1,750 TBC)
15. 1-22-22 Netheravon Stagg Lane street name plate £500 (LHFIG £375, Netheravon PC £125 TBC)
16. 1-22-26 Shrewton B3086 and B3083 additional signposts £300 (LHFIG £225, Shrewton PC £75 TBC)
17. 1-21-18 Stoford bottom signing and lining improvements (LHFIG 750, Stoford £250)
18. 1-22-16 Figheldean 20mph speed limit assessment (LHFIG 2175, Figheldean £725)
19. 1-22-17 Great Wishford 20mph roundels (LHFIG £2363, Great Wishford £788)
20. 1-22-27 Shrewton B3083 signing and lining improvements (LHFIG £900, Shrewton £300)
21. 1-22-28 Shrewton Rollestone Crossroads weight limit signing amendments (LHFIG £1088, Shrewton £363)

Amesbury Community Area Transport Group

Highways Officer – Rhiann Surgenor (maternity cover for Kate Davey)

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Amesbury Area Board.

STONEHENGE LOCAL HIGHWAYS AND FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Amesbury Area Board will have a remaining Highways funding balance remaining budget of **35,269.61**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Report To Stonehenge Area Board
Date of Meeting Thursday, 08 June 2023
Title of Report Stonehenge Area Grant Report

Purpose of the Report

- To provide detail of the grant applications made to the Stonehenge Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
Opening Balance For <u>2023/24</u>	£ 24,831.00	£ 22,414.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 24,831.00	£ 22,414.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 23,581.00	£ 12,414.00	£ 6,700.00

Grant Funding Application Summary

	Grant Type	Applicant	Project	Total Cost	Requested
ABG1074	Community Area Grant	Amesbury methodist church	Amesbury MC Halls re furb and roof repair	£2500.00	£1250.00
Project Summary: Amesbury Methodist Church community halls area needs a refurb due to leaking roof which ked to damaged interior surfaces. The roof repair was of immediate concern and has been paid for out of church funds and cost 1,130.00					
ABG1142	Older and Vulnerable Adults Funding	Shrewton Paths Project	Shrewton Footpath Guide	£2000.00	£1000.00
Project Summary: To add to the success of the Shrewton Village signs project and following extensive positive feedback, Shrewton Parish Council are developing a village guide which will come in the form of a booklet or brochure and supplement the existing village history signs. The aim of the village guide will be to identify the location of the existing history signs and take the reader back in time whilst guiding both visitors and residents around the rich history of our community. They will contain informative history of the village not contained on the existing signs along with beautiful walks for all abilities to encourage more people to get out and experience our community and countryside. The funds will be to assist with printing costs.					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG964	Youth Grant	Buzz Action Foundation CIO	Amesbury Youth Cafe and Tuesday Night Youth Club	£22500.00	£5000.00

Project Summary:

Amesbury Youth Cafe is an open access Youth Club which meets at The Bowman Centre on Friday nights. We also have a Tuesday Night Youth Club which meet on a Tuesday at Wyndham Hall in Amesbury. Both clubs are safe spaces with an open access aimed at School years 9 to 12 at Youth Cafe, and school years 8 and 9 on a Tuesday. The Youth Clubs provide a safe space with a variety of positive activities. Each club has a professional Youth Support Worker and engage a number of professional positive activities provided by organisations such as Circus Wessex, District Sports South, Kerfuffle and XPG. There is an overlap of the mid age range with both clubs as this age has the highest demand. Both clubs provide food and have a tuck shop, but both offer healthier food experiences and offer YP different kinds of bread, cheeses, Milks, fruits. Both clubs have a theme of "Respect" and a motto of "This is NOT a Childrens Club. This is a youth club." We accept and encourage young people who have a variety of SEND and other challenges or additional needs, working in partnership with Element Cafe to meet those needs and include those young people. Numbers vary seasonally but during the summer they are at the 30 to 60 mark per week.. in the winter they can hit as high as over 100 young people in a week. The Youth Cafe also arranges external trips and events including summer camps, festivals and other cultural events and activities

ABG1108	Youth Grant	Splash Community First	Splash in the Stonehenge Area	£10812.25	£5000.00
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Project Summary:

Splash is an early youth intervention that supports young people facing challenges in their lives. Through action planning, 1:1 support and small group positive activities (online and face to face) we aim to empower young people through confidence & skill development. Through peer support we facilitate the development of positive behaviours, positive friendships & a desire to accept, value & respect each other, together Working with high adult ratios (min 3:12) we are able to provide the supervision required to manage behaviours whilst encouraging, celebrating & praising our beneficiaries.

1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

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